

## ACADEMIC RENEWAL APPLICATION

### STUDENT IDENTIFICATION

Date: \_\_\_\_\_ Student ID: \_\_\_\_\_

Student Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Contact Phone: \_\_\_\_\_ MCC Student Email: \_\_\_\_\_

### I AM APPLYING TO HAVE THE FOLLOWING SEMESTER(S) OR CLASS(ES) REVIEWED FOR ACADEMIC RENEWAL:

Academic Year(s): \_\_\_\_\_

Academic Semester(s) \_\_\_\_\_

Specific Classes: \_\_\_\_\_

### INITIAL YOUR UNDERSTANDING OF EACH OF THE FOLLOWING

\_\_\_\_\_ I understand that Academic Renewal may be awarded only one time, for a maximum of 30 semester credit hours.

\_\_\_\_\_ I understand that Academic Renewal does not remove courses or grades from my transcript, only from the grade point calculation at Morgan Community College.

\_\_\_\_\_ I have read and understand the Academic Renewal Policy provide on the back of this form and in the MCC catalog.

### REQUIRED STUDENT STATEMENT

My typed and signed narrative detailing the reason for my academic renewal request is attached.

\_\_\_\_\_  
Signature of Applicant:

\_\_\_\_\_  
Date:

### RETURN INFORMATION

Return printed form and all required attachments to:

MCC Student Services  
920 Barlow Road Fort Morgan, CO 80701  
FAX 970-542-3114  
EMAIL Student.Services@MorganCC.edu

Advisor Recommendation (Mark One)

APPROVE       DENY

\_\_\_\_\_  
Advisor Signature:

\_\_\_\_\_  
Date



### **Academic Renewal Policy**

Renewal is a program designed to provide students with the opportunity to have prior poor academic standings reconsidered, after a time of absence. Through this program, students can have a good chance to succeed without previous poor academic performance holding them back.

In order to qualify for the Academic Renewal program the following criteria must be met:

1. A maximum of 30 hours can be excluded from the GPA
2. Courses and grades approved for Academic Renewal remain on the transcript but are excluded from the GPA calculation/s
3. Academic Renewal applies to D and F grades only
4. In order to apply for Academic Renewal, students must wait a minimum of 2 academic years from the last term being considered for Academic Renewal.
5. Students must be enrolled and have completed at least 6 hours with a 2.0 term GPA to be awarded Academic Renewal. For a Reverse Transfer Degree only, the student may fulfill this requirement, by demonstrating enrollment in at least 6 credit hours with a 2.0 term GPA during last semester of attendance at the four year institution.
6. Students can only apply for Academic renewal once, and it is not reversible.

-Approved by CCCS Education Services Council Spring 2013

### **MCC Academic Renewal Application Procedure**

To apply for academic renewal at MCC you must:

1. Wait at least 2 academic years after the last MCC coursework being considered for Academic Renewal was completed
2. Successfully complete 6 new credit hours at MCC with a term GPA of at least 2.0 during the term in which the application for Academic Renewal is submitted
3. Complete the MCC Academic Renewal Application Form which includes:
  - a. A typed and signed narrative by the student detailing the reason(s) for the Academic Renewal request
  - b. An MCC Academic Advisor's signature
  - c. A listing of the courses and terms Academic Renewal is to be applied to
4. Academic Renewal will not be recorded until the end of the term in which the application for Academic Renewal is submitted, and the 6 new credit hours and term GPA of 2.0 is confirmed.