STUDENT RECORDS CHANGE

STUDENT IDENTIFICATION

Date: ________ Student ID: ________

Student Name: __________________________
Student Signature: ______________________

FIELD OF STUDY CHANGE

A student who changes his/her field of study also changes to the current catalog and the requirements in effect for their new field of study in that catalog. This may affect completion time, course numbering, or other academic issues. The student is STRONGLY encouraged to discuss curricula changes with an Academic Advisor before submitting a change. Financial Aid students should discuss field of study changes with a Financial Aid Advisor, as changes may affect eligibility.

PREVIOUS Field of Study: Code: ________
NEW Field of Study: Code: ________
Change to be Effective (Term & Year): Code: ________

See a list of Current Degrees & Certificates (Programs & Fields of Study) in the MCC Catalog at www.morgancc.edu

☐ I took transfer courses from another college or university or have credit for prior learning/CLEP work and sent transcripts toward my previous field of study. Please RE-EVALUATE my transfer credits on file toward this new field of study.

NAME CHANGE AND/OR SOCIAL SECURITY NUMBER (SSN) CORRECTION

☐ Attach a copy of your Social Security card bearing the NEW/CORRECT NAME/SSN and a current photo ID with the correct name* Acceptable documents are: state-issued driver's license/ID card, valid U.S. passport, VA card w/photo, valid I-551 or I-94 (or call for other options)

INCORRECT Name and/or SSN: __________________________
CORRECT Name and/or SSN: __________________________

Note: a name change causes a corresponding change in your StudentMail email account.

DECEASED

☐ Attach copy of death documentation. (Death certificate, funeral bulletin, obituary, or other document listing full name, date of birth, and other identifying information.

Date of Death: ________

RETURN INFORMATION

Return printed form and required documentation to:
MCC Student Services
920 Barlow Road Fort Morgan, CO 80701
or FAX 970-542-3114
or image and email to StudentServices@MorganCC.edu

Rev. 03/15/16
B-S-ID CURRICULUM CHANGE ______ B-S-ID DEMOGRAPHIC CHANGES
PROCESSED: ________________________