

# STUDENT RECORDS CHANGE



## STUDENT IDENTIFICATION

Date: \_\_\_\_\_ Student ID: \_\_\_\_\_

Student Name: \_\_\_\_\_

Student Signature: \_\_\_\_\_

## FIELD OF STUDY CHANGE

A student who changes his/her field of study also changes to the current catalog and the requirements in effect for their new field of study. This may affect completion time, course numbering, or other academic issues.  
The student is **STRONGLY** encouraged to discuss curricula changes with an Academic Advisor.  
Financial Aid students should discuss field of study changes with a Financial Aid Advisor, as changes may affect eligibility..

Previous Field of Study: \_\_\_\_\_

NEW Field of Study: \_\_\_\_\_

*Change Effective Term & Year:* \_\_\_\_\_ *Effective Catalog Term & Year:* \_\_\_\_\_

---See the List of Current Degrees & Certificates(Programs & Fields of Study) on next page and in catalog at [www.MorganCC.edu](http://www.MorganCC.edu)---

I took transfer courses from another college or university or have credit for prior learning/CLEP work and sent transcripts toward my previous field of study. \*\*\*Please RE-EVALUATE my transfer credits on file toward this new field of study.

## NAME CHANGE and/or SOCIAL SECURITY NUMBER (SSN) CORRECTION

Attach a copy of your Social Security card bearing the NEW/CORRECT NAME/SSN and a current photo ID with the correct name\*  
Acceptable documents are: state-issued driver's licence/ID card, valid U.S. passport, VA card w/photo, valid I-551 or I-94 (or call for other options)

Note: A name change also causes a change in your StudentMail email account.

Incorrect Name and/or SSN: \_\_\_\_\_

CORRECT Name and/or SSN: \_\_\_\_\_

## MISCELLANEOUS

## DECEASED

Date of Death \_\_\_\_\_

Attach copy of death documentation.  
(Death certificate, funeral bulletin, obituary, or other document listing full name, date of birth, and other identifying info)

## RETURN INFORMATION

Return printed form and required documentation to:  
MCC Student Services  
920 Barlow Road Fort Morgan, CO 80701  
FAX 970-542-3114  
[Student.Services@MorganCC.edu](mailto:Student.Services@MorganCC.edu)

Processed:

Award Type	Cert/Degree	Cr	FA	Banner Code
ASSOCIATE OF ARTS DEGREE				
AA Degree	Associate of Arts	60	Yes	M_AA_AA
AA Degree	designation in Anthropology	60	Yes	M_AA_AA ANT
AA Degree	designation in Business	60	Yes	M_AA_AA BSTR
AA Degree	designation in Criminal Justice	60	Yes	M_AA_AA CRJ
AA Degree	(Early Childhood Education Agreement)	60	Yes	M_AA_AA ECET
AA Degree	designation in Economics	60	Yes	M_AA_AA ECON
AA Degree	(Elementary Teacher Education Agreement)	60	Yes	M_AA_AA EEDT
AA Degree	designation in French	60	Yes	M_AA_AA FREN
AA Degree	designation in History	60	Yes	M_AA_AA HIST
AA Degree	designation in Psychology	60	Yes	M_AA_AA PSYA
AA Degree	designation in Spanish	60	Yes	M_AA_AA SPAN
ASSOCIATE OF GENERAL STUDIES				
AGS Degree	Associate of General Studies	60	Yes	M_AGS_AGS
ASSOCIATE OF SCIENCE DEGREE				
AS Degree	Associate of Science	60	Yes	M_AS_AS
AS Degree	designation in Animal Science	60	Yes	M_AS_AS ANSC
AS Degree	designation in Mathematics	60	Yes	M_AS_AS MATH
AS Degree	designation in Psychology	60	Yes	M_AS_AS PSYS
AS Degree	designation in Soil and Crop Science	60	Yes	M_AS_AS SCSC
ADV AG/BUSINESS MANAGEMENT PROGRAM				
Certificate	Agriculture Business Management--Advanced Agriculture Business Management	18	Yes	M_CER_AABM
Certificate	Integrated Management	18	Yes	M_CER_AGI
AG/BUS FINANCIAL ANALYSIS PROGRAM				
Certificate	Agriculture Business Management--Agriculture Business Financial Analysis	18	Yes	M_CER_ABG
AG/BUS MARKETING & RISK MGMT PROGRAM				
Certificate	Commodity Marketing Emphasis	18	Yes	M_CER_ABMC
Certificate	Marketing and Risk Management Emphasis	18	Yes	M_CER_AGRM
Certificate	Web Productivity and Utilization	18	Yes	M_CER_ABMW
AG/BUS PLANNING & FINANCIAL RECS PROGRAM				
Certificate	Agriculture Business Management--Agriculture Business Planning and Financial Records	18	Yes	M_CER_ABF2
APPLIED TECHNOLOGY PROGRAM				
AAS Degree	Applied Technology	60	Yes	M_AAS_APT1
AUTOMOTIVE COLLISION REPAIR PROGRAM				
AAS Degree	Automotive Refinish Technician	78	Yes	M_AAS_ABSD
AAS Degree	Automotive Estimations Technician	77	Yes	M_AAS_ABSA
AAS Degree	Automotive Collision Technology	77	Yes	M_AAS_CRT1
Certificate	Automotive Collision Repair	34	Yes	M_CER_CRT1
AUTOMOTIVE SERVICE TECHNOLOGY PROGRAM				
AAS Degree	Automotive Service Technology	75	Yes	M_AAS_ATC
Certificate	Automotive Service Technology	35	Yes	M_CER_ATC
BUSINESS PROGRAM				
AAS Degree	Business - Business Administration Emphasis	60	Yes	M_AAS_BUSB
Certificate	Real Estate	13	No	M_CER_RELE
Certificate	Supervision	31	Yes	M_CER_BASV
AAS Degree	Business -Accounting Emphasis	60	Yes	M_AAS_BACT
Certificate	Office Support Specialist	32	Yes	M_CER_BAOS

EARLY CHILDHOOD EDUCATION PROGRAM				
Certificate	Early Childhood Education-Infant/Toddler Teacher Certificate	15	No	M_CER_ITGL
Certificate	Early Childhood Teacher Certificate	21	Yes	M_CER_PSGL
Certificate	Early Childhood Education Director Certificate	30	Yes	M_CER_ECCA
EMERGENCY MEDICAL SERVICES PROGRAM				
Certificate	Emergency Medical Technician-Intermediate	15	No	M_CER_EMTI
Certificate	Emergency Medical Technician-Basic	10	No	M_CER_EMTB
Certificate	Advanced Emergency Medical Technician	11	No	M_CER_EMIN
FIRE FIGHTER PROGRAM				
Certificate	Fire Fighter Basic	16	No	M_CER_FF1
HEALTH SCIENCE TECHNOLOGY PROGRAM				
Certificate	Health Science Technology	31	Yes	M_CER_MEPR
Certificate	Personal Trainer	16	Yes	M_CER_PETR
HOME HEALTH AIDE PROGRAM				
Certificate	Home Health Aide Certificate	5	No	M_CER_HA1
MASSAGE THERAPY PROGRAM				
Certificate	Massage Therapy Certificate	33	Yes	M_CER_CMTPT
MEDICAL OFFICE ADMINISTRATIVE ASSISTANT PROGRAM				
Certificate	Medical Office Administrative Assistant	43	Yes	M_CER_MDA1
MEDICAL OFFICE TECHNOLOGIES PROGRAM				
AAS Degree	Medical Office Assistant	60	Yes	M_AAS_MDAS
Certificate	Medical Office Clinical Assistant Certificate	40	Yes	M_CER_MDAS
MULTI-MEDIA PROGRAM				
Certificate	Foundations of Video & Animation	12	No	M_CER_MMA3
Certificate	Foundations of Graphic Design	12	No	M_CER_MMA1
Certificate	Foundations of Web Design	12	No	M_CER_MMA2
Certificate	Multimedia Certificate	30	Yes	M_CER_MMAC
AAS Degree	AAS-Multimedia	60	Yes	M_AAS_MMAC
NURSE AIDE PROGRAM				
Certificate	Nurse Aide	5	No	M_CER_NR3
NURSING PROGRAM				
AAS Degree	Associate of Applied Science - Nursing	80	Yes	M_AAS_NR1
PHLEBOTOMY TECHNOLOGY PROGRAM				
Certificate	Phlebotomy Technologies	14	No	M_CER_PHL2
PHYSICAL THERAPIST ASSISTANT PROGRAM				
AAS Degree	Physical Therapist Assistant	72	Yes	M_AAS_PTA
PRACTICAL NURSING PROGRAM				
Certificate	Practical Nursing	57	Yes	M_CER_NR4
RADIOLOGIC TECHNOLOGIES PROGRAM				
AAS Degree	Radiology Technology	77	Yes	M_AAS_RADI
RURAL BUSINESS ENTREPRENEURSHIP PROGRAM				
Certificate	Rural Business Entrepreneurship	18	Yes	M_CER_RBE
Certificate	Leadership/Human Resources	18	Yes	M_CER_LHR
WELDING TECHNOLOGY PROGRAM				
AAS Degree	Welding Technology	63	Yes	M_AAS_WTE
Certificate	Gas Tungsten ARC /Gas Metal ARC (TIG/MIG) Welding Certificate	35	Yes	M_CER_WEL7
Certificate	AWS Skills Welding Certificate	30	Yes	M_CER_WEL8
Certificate	Shielded Metal Arc (STICK) Welding	32	Yes	M_CER_WEL9