

Financial Aid Satisfactory Academic Progress Appeal

The Financial Aid Office at MCC is required by the U.S. Department of Education to review the academic progress of each student, including periods when financial aid was not received. In order to maintain good standing for financial aid eligibility, students must meet the standards of Satisfactory Academic Progress.

To access the policy in its entirety please go to <http://www.morgancc.edu/admissions/financial-aid/satisfactory-academic-progress>

An appeal submission does not guarantee approval and/or "reimbursement" for any courses for the term.

Standards of Satisfactory Academic Progress:

- Cumulative Grade Point Average (GPA) of 2.0 or above
- Successfully completing 67% or more of all courses attempted (Graded credit hours divided by attempted credit hours)
- Completing the program of study within 150% of the total number of credits required to finish the program (Associate of Arts is 60 credit hours, 150% equals 90 credit hours)

Standards of Satisfactory Academic Progress are reviewed at the end of each term

Ineligible Status:

- Students who withdraw and/or fail to complete all of their courses during a single term will no longer be eligible for financial aid
- Students who do not meet SAP standards for two terms also become ineligible for financial aid
- Appeals will require the attached checklist cover page as well as a supporting documentation as listed
- Documentation could include but is not limited items such as: doctor's notes/medical information, housing contracts, court documentation, death/birth certificates.

Any student who is ineligible has the opportunity to appeal their status with the MCC Financial Aid Office

Review of Appeals:

- SAP appeals are reviewed by a committee generally on a weekly basis and in order received.
Factors considered are:
 - Validity of reasoning for failure to meet SAP
 - Resolution of problems leading to failure to meet SAP
 - Prior academic history
 - Meetings with advisors (notes and recommendations)
 - Number of previous appeals
 - Plan for future success
 - Number of additional semesters needed
 - Quality of appeal and supporting documentation
 - Overall loan indebtedness
 - Number of previously attended institutions
- Generally, students should anticipate a decision within 3-4 weeks of submitting their appeal
- Student's status will be updated through the Satisfactory Academic Progress link on the "student finance" tab of MyMCC and a letter will be mailed regarding the decision.

Once a decision has been made, the red flag for "appeal" will disappear and will be changed to a green checkmark. This will indicate a decision has been made. A letter will be sent to student with committee decision.

Outcome of Appeal:

- If the appeal is approved, the student will be moved to *probation status* and may have an academic plan to follow for future terms to get back into *good standing* status.
- If the appeal is denied, the student would have the right to re-appeal with the MCC Financial Aid Office.

Ineligible status is only for Financial Aid funding at MCC; this does not limit ability to still take courses at MCC

Morgan Community College

Fort Morgan Campus
920 Barlow Road
Fort Morgan, CO 80701
970-542-3150
970-542-3114 (Fax)
www.morgancc.edu

Bennett Center
P O Box 554
280 Colfax Unit 3
Bennett, CO 80102
303-644-4034
303-644-4680 (Fax)

Burlington Center
340 S 14th Street
Burlington, CO 80807
719-346-9300
719-346-5236 (Fax)

Limon Center
P O Box 729
940 2nd Street
Limon, CO 80828
719-775-8873
719-775-2580

Wray Center
P O Box 36
32415 Highway 34
Wray, CO 80758
970-332-5755
970-332-5754 (Fax)

Financial Aid Satisfactory Academic Progress Appeal

Student ID Number: _____ Print Name: _____

Address _____ City, State, Zip _____

Requested Term of Reinstatement: FALL SPRING SUMMER Phone Number: _____

Note: Appeal will be reviewed for current and future terms of enrollment ONLY

Reasons for Appeal (check the applicable reason):

- I withdrew and/or failed all of my courses during the current or previous term.
- My cumulative Grade Point Average (GPA) is below 2.0 and/or I have not successfully completed 67% or more of my cumulative attempted credit hours.
- I have attempted more than 150% of the total number of credit hours needed to complete my currently declared degree and/or certificate program of study.
- I failed to meet the conditions of a previously approved financial aid academic plan.
- I would like to request funding for an additional degree or certificate.

Must include the following items in your appeal:

A personal statement to include the following:

- Explanation of the circumstance(s) that prevented you from successfully meeting *Satisfactory Academic Progress* standards
- How the situation has been resolved
- A plan to enable future success

Supporting documentation of the circumstance(s) referenced in the personal statement

When no documentation is available, address the reason for no documentation in the personal statement

Meet with an Academic Advisor for:

- _____ Printout of Degree Check
- _____ Academic Plan/Financial Aid SAP Degree Evaluation
- _____ Number of total credits earned
- _____ Number of total credits attempted
- _____ My current completion rate (graded credit hours divided by attempted credit hours)
- _____ My current cumulative GPA
- _____ Graduating this semester?

Printout of NSLDS Federal Aid Summary from https://www.nsls.ed.gov/nsls_SA/SaFinLoginPage.do

- _____ Pell Lifetime Eligibility Used (Maximum=600%)
- _____ Total subsidized loans
- _____ Total unsubsidized loans
- _____ Total all loans (Maximum \$57,500 for undergraduate)

Please read the statements below:

- I understand that my complete appeal MUST be received at least two weeks prior to the end of the term in order to be considered for reinstatement for the current term.
- I understand that my Financial Aid Satisfactory Academic Progress Appeal will be reviewed based upon the information and documentation provided in this submission.
- I understand if my appeal is incomplete, it will be denied.
- I understand all appeal decisions will be mailed to the contact information provided on the top portion of this document.

Student Signature _____

Date _____

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Academic Plan / Financial Aid SAP Degree Evaluation

In order to be considered in good standing your cumulative GPA must be 2.0 or higher, you must complete at least 67% of the classes you attempt and you must complete or be on track to complete your degree prior to **attempting** 150% of the total number of credits needed to graduate. This amounts to 90 total credits attempted for students seeking a 60 credit program. Students required to submit a degree evaluation have attempted 110% or greater of the credits needed to complete their stated degree. All sections must be completed by an academic advisor and must be signed by both the advisor and student to be valid.

Student Name: _____ SID#: _____ Term: _____

Current Degree Program (Circle One): AA AS AGS AAS Certificate

PLEASE NOTE: This will not change/update your declared degree; you must fill out a Student Records Change form to make a change.

Degree/Certificate Emphasis Area: _____ Expected Graduation Date: _____

Specific classes/areas needed to complete program:

_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Required Credits

Remedial / Recommended Credits

_____ Number of credit hours **required** for current Degree Program
 _____ Number of credit hours **earned** towards current Degree Program

_____ Number of **remedial** credits still needed (Total remedial MAX limited to 30 credits)
 _____ Number of **recommended** credits still needed (Please explain in Advisor Comments)

_____ **Total Number of credit hours remaining** to complete current Degree Program (Include all required, In Progress, remedial and recommended coursework.)

Advisor Comments: _____

To the Advisor:

By signing this document you certify that you have met with the student and discussed the requirements of the stated degree program that the student is pursuing. Also, you agree that the classes and total number of credits listed above are needed in order for the student to complete their course of study.

To the Student:

By signing this document you certify that you have met with the advisor and discussed the requirements needed to complete your degree. You also agree that you understand that in order to be eligible for financial aid you are required to complete your degree prior to attempting 150% of your degree requirements. If you will exceed this limit an appeal of your financial aid satisfactory academic standing may be needed. Students who digress from the courses outlined in this document may be classified as ineligible for aid. You understand that if any change is needed you will inform the financial aid office prior to making changes to the requirements stated above.

Advisor Signature: _____ Date: _____

Student Signature: _____ Date: _____

F: FA Forms Academic Plan-SAP Degree Evaluation Form.doc – revised 11/21/2017

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920 Barlow Road
Fort Morgan, CO 80701
970-542-3100
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Fax 970-542-3114

Graduation Processing
Connie Mese
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1-800-622-0216 ext. 3159
[www.connie.mese@morganc.edu](mailto:connie.mese@morganc.edu)

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