



## **Strategic Planning Team**

Minutes

October 6, 2020

3:30 p.m. via WebEx

**Present:** Beth Carpenter, DeAnna Castaneda, Susan Clough, Lynne Collins, Dr. Curt Freed, Jane Fries, Ariella Gonzales-Vondy, Derek Grubb, Daniel Kline, Kari Linker, Ewan Magie, Brad Parker, Scott Scholes, Sally Shawcroft

**Absent:** Kathy Frisbie, Annette Lebsock, Valerie Rhoades

- 1) **College Council Charter Development:** Curt Freed facilitated a planning session with the Strategic Planning Team (SPT) to generate the contents of a draft College Council charter. The team discussed several components of the charter, including the statement of purpose, scope of authority, council structure and membership, terms of office, responsibilities, standing/ad hoc committees, council procedures, and amendments.
- 2) **Next Steps:** Curt Freed will take the content generated at the meeting and develop it into paragraph form for further review by SPT. He noted that all staff will have the opportunity to review the draft charter and give input before it is finalized.
- 3) **Adjournment/Next Meeting:** The meeting adjourned at 4:38 p.m. The next SPT meeting, which was originally scheduled for October 15, 2020 has been rescheduled to October 22, 2020 at 3:30 p.m. in Curt Freed's WebEx room. Jane Fries will send out the link to SPT members.

Minutes by Jane Fries,  
Assistant to the President