

WITHDRAWAL FORM

STUDENT IDENTIFICATION						
Term: Date:						
Student ID:						
Student Name:						
This is to request a 'W' Withdrawal grade for the following course(s):						
CRN	Course Prefix & Number (eg: ENG 121)	Course Title	Credits	<u>REQUIRED</u> Final Date of Attendance	<u>Instructor ONLY (initial)</u> Non-Attendance	Instructor ONLY (initial) Academic Reasons
STUDENT INITIATED WITHDRAWAL						
<u>STUDENT INITIATED REQUEST:</u> Assign a "W" Withdrawal grade to the above listed course(s). I am NOT totally withdrawing from all my courses. FINANCIAL AID STUDENTS NOTE: Dropping after the Refund Deadline or Withdrawing from course(s) may require you to repay financial aid.						
Student Signature:				Date:		
INSTRUCTOR INITIATED WITHDRAWAL						
INSTRUCTOR INITIATED REQUEST: Assign a "W" Withdrawal grade to the above listed course(s) for the named student. I have indicated the Withdrawal Reason and the Last Date of Attendance for each listed course.						
Signature of Instructor				Date:		
Return printed form to: MCC Student Services 920 Barlow Road Fort Morgan, CO 80701 FAX 970-542-3114 Student.Services@MorganCC.edu						
www.morgance.edu						